



**Safety Plan for City of Windsor
Canadian Pool Lifesaving Championships
June 10-11, 2023**

Purpose

The purpose of this plan is to maximize safety at the Canadian Pool Lifesaving Championships held at the following City of Windsor Aquatics Centre.

General procedures are in the City of Windsor Aquatic Staff Manual, in conjunction with the legislation and regulations pertaining to pool operations. This plan will address items specific to the Canadian Pool Lifesaving Championships at this facility.

Code of Conduct

Everyone has the responsibility of acting in a safe manner. This includes volunteers, officials, guests, competitors, coaches, meet management etc. However, it is the responsibility of the management team to ensure that this plan is enforced. Anyone not adhering to the safety procedures as prescribed in this plan may be disqualified or removed from the property. Unsafe actions and behaviours will not be tolerated.

Safety Plan

General Safety

Smoking is not permitted inside any competition building.

It is the responsibility of each individual to ensure that personal belongings are kept in a safe place. Valuables are the safest when kept at home.

If set up requires specialized equipment i.e. ladders, computers etc. designated specially trained crew will be responsible for its safe installation.

Safety Officer/Chain of Command

Safety Officer for the competition is Head Lifeguards.

The Safety Officer is required to report and document any incidents that occur on behalf of the Lifesaving Society. Health and Safety Representatives are also provided by the hosts for all venues that take place in the Windsor International Aquatic & Training Centre.

The Management Team consists of the

Meet Manager	Hugo Rodrigues
Chief Referee	Shanna Reid
Safety Officer	Head Lifeguards
Host Representative	Kenn Little
Lifesaving Society Representatives	Guilaine Denis, National Sport Commission/Perry Smith, Sport & Sales Manager

Pool areas will be supervised by qualified and trained lifeguards.

In case of an emergency the following is the order in which communications should occur:

1. Site Health and Safety Representative/Event Director
2. Safety Officer

3. Meet Manager/Chief Referee
4. Host Representative
5. Other

In Addition: In a pool environment the City of Windsor lifeguard staff are to take control of any situation and follow the protocol designed in the Aquatic Staff Manual.

If an increased level of care is volunteered by outside party (i.e. doctor) and accepted by the liable care givers, that person must assume complete responsibility of the patient until Paramedics arrive and assume control.
The City of Windsor will always promote the best possible care to causality wherever possible.

Operational Procedures

Operational procedures are defined by the host. This standard of care is required to meet the minimum health regulations and guidelines supported by the Lifesaving Society. In a situation where the host does not have operational standards, the Lifesaving Society will consider adopting operational procedures that meets the industry standard for that location/venue.

General safety

Ministry Regulations as well as facility specific rules must be followed to ensure safety.

Lifeguards are to be supplied by host for all pool venues.

Lifeguards are to ensure the safety of those in the facility at large.

The lifeguard staff are to interact with public and enforce house rules as required.

Non-swimmers should not be in the water without a strong swimmer or unless they are able to touch the bottom.

Non-swimmers that are involved in the competition should identify themselves to the referee.

Diving is prohibited in the shallow water. Check specific facility for details.

In Non-Aquatic Environments:

In City of Windsor buildings, incidents should be reported to the building staff immediately.

Trained Health and Safety Representative will be on call in non-aquatic environments i.e. lock-up, Venues not in the pool area.

Personal Safety/Cross Contamination

Individuals are responsible for ensuring the complete information of any medical conditions, medications and /or allergies are communicated to a responsible person that will be looking out for their interest i.e. Coach.

The Championship Management Team or the City of Windsor will not be responsible for the monitoring of individuals.

Footwear is required to be worn in non-pool areas.

Warm ups

Swimmers should observe the right of way. Swimmers in adjacent lanes should swim in opposite directions to avoid injuries along the lane ropes.

Swimmers are to stay clear of turn walls as much as possible. Stay to the side or be completely removed from the water.

There will be designated times for diving in lanes. Dive starts are prohibited otherwise.

Where specialized equipment is used, teams will sign out the equipment with the Crew Chief or designate.

Swim Events

All competitors should stay in the water until the last competitor has touched the wall.

In Line throw, the catcher is required to remain in the water until the heat is finished.

Safety Equipment

Stocked First Aid kits are required at all venues. First Aid kits are in a designated area and clearly identified.

Emergency phones are required at all venues. Emergency phones are in designated areas and clearly identified.

Officials are required to wear a whistle during the competition as a form of communication to alert any incidents may occur.

AED units for this competition will be available at the City of Windsor facilities.

AED Option – Pubic Access Defibrillators

AED units are kept in a designated location at each facility. The City of Windsor keeps AED units in areas that the public may have access to (i.e. mounted on a wall in the pool hallway). The City of Windsor encourages all patrons who have AED training to respond immediately and use the AED machine to assist any individual in Cardiac Arrest. Patrons do not have to wait for a staff person to arrive before activating the AED machine.

Specialized Equipment

Back stroke flags are required for all swim events.

If specialized equipment is available at facilities, only the trained designate is to use equipment. This may include equipment such as oxygen, BVM's etc. If an increased level of care is volunteered by outside party (i.e. doctor) and accepted by the liable care givers, that person must assume complete responsibility of the patient until Paramedics arrive and assume control.

Emergency Procedures

If an emergency occurs, it should be identified to the nearest host safety rep/official. Officials, then need to communicate and ensure the trained host staff are able to resume treatment. The host trained health and safety reps are to command and take control of the situation at the earliest possible moment. All emergency procedures are set by the facility and should be adhered too.

Medical Emergency, Fire Loss of Power, Pool Fouling, Mechanical Failure etc.

Refer to the Emergency Procedures attached. More detailed information can be found in the Aquatic Staff Manual.

Communication

Radios (or other device) will be provided by the Lifesaving Society to link the competition areas.

The Safety Officer will have a dedicated line out at all times.

Officials will all carry whistles on their person.

Phone lines at host locations may not have direct line access out. Health and Safety Reps will direct and orientate Key Officials at satellite locations.

Contingency Plans

All contingency plans are decided by the Championship Management Team. The management team has the right to postpone, reschedule or cancel an event or competition if the venue is deemed unsafe.

Facilities

Competition Pools / Facilities: List all locations being used for said competition.

1. Name: Windsor International Aquatic & Training Centre (WIATC)
 Street Address: 401 Pitt St. West
 City: Windsor
 Province: Ontario
 Postal Code: N9A 0B2
 Phone number: 519 974-2782 (AQUA)

In Case of Emergency

For Emergencies	9-1-1
Non-Emergency Police	519-258-6111

Additional Items that may need to be attached to this plan

1. Diagram of competition pools
2. Copy of Host Club / Affiliate Emergency procedures on Medical Emergency, Fire, Loss of Power, Pool Fouling, Mechanical Failure, etc.

In Case of Emergency**Hospital**

Windsor Regional Hospital – Metropolitan Campus
1995 Lens Ave.
Windsor, Ontario
N8W 1L9
519 254-5577

Windsor Regional Hospital – Ouellette Campus
1030 Ouellette Ave.
Windsor, Ontario
N9A 1E1
519 254-5577